

**MINUTES  
PUBLIC BUILDING COMMISSION  
TUESDAY, SEPTEMBER 8, 2020 1:30 P.M.  
ROOM 113 – BILL LUXFORD STUDIO  
COUNTY CITY BUILDING**

PRESENT: Richard Meginnis, Roma Amundson, Chris Callihan, Sean Flowerday and Jane Raybould

OTHERS PRESENT: Kerin Peterson, Yohance Christie, Nick Hanna and Margaret Bohy.

The meeting of the Public Building Commission was called to order by Roma Amundson. Roma introduced all the Commission members present.

The Budget Hearing minutes from August 11, 2020 were presented for approval. Jane Raybould motioned for approval and Richard Meginnis seconded. The vote carried. The general meeting minutes from August 11, 2020 were presented for approval. Jane Raybould motioned for approval and Richard Meginnis seconded. The vote carried.

Hall of Justice Front Security Entrance Remodel – Nick Hanna, The Clark Enersen Partners, submitted payment application #11 for \$5,465.35 for approval. Richard Meginnis motioned for approval and Jane Raybould seconded. The vote carried. Nick then updated Change Order #3 that was previously approved. The update added calendar days to the construction contract due to long lead times on doors and hardware due in part to COVID-19. The contract completion date will be updated to read October 6, 2020.

Security Update – No security update.

Jane Raybould motioned to approve the general vouchers for August 2020. Richard Meginnis seconded the motion. The vote carried.

Health Department Boiler Quote Approval – Kerin reported that we are replacing a secondary boiler at the Health Department that is fifteen years old. The Unit Price quote was submitted by Johnson Controls for \$31,438.25. Jane Raybould motioned for approval. Chris Callihan seconded. The vote carried.

There were five contract approvals submitted by Purchasing:

- a. Memo of Understanding for Janitorial and Sanitation Supplies, Equipment and Related Services #MOU084 The Home Depot Pro;
- b. Contract for Carpet and Upholstery Cleaning #20-154 Supersteam;
- c. Amendment to Contract for Workstations and Accessories #17-140 AOI;
- d. Amendment to Contract for Workstations and Accessories #17-140 OID;
- e. Amendment to Contract for Workstations and Accessories #17-140 Emcompas;

Jane Raybould motioned for approval of all contracts. Richard Meginnis seconded. The vote carried.

Sean Flowerday entered the meeting.

The next meeting of the Public Building Commission will be October 13, 2020.

Report from Administrative Staff – Kerin reported that 233 South 10<sup>th</sup> Street is a potential location for StarTran as a downtown public transportation depot. A grant application for the project will be awarded in October or November. The pre-bid meeting for the Public Parking deck is scheduled for this week. We will have cost estimates back quickly for that project. The Health Department is in need of concrete repair of the parking lot and sidewalk area. Bid documents for those repairs are being prepared. Kerin is working with the County Attorney and their additional space needs. There was a discussion on how Lancaster County and City of Lincoln will continue to conduct business from this point forward and if work from home options will continue to be available. Remote working could change the need for additional space. Property Management will send out a survey monkey to start division directors thinking and giving us feedback of potential space needs.

With no further business Richard Meginnis moved to adjourn, Jane Raybould seconded. The vote carried and the meeting was adjourned.

Due to a prior commitment the following agenda item was allowed after the meeting was adjourned.

Law Enforcement Memorial Presentation – Deputy Sheriff Todd Duncan presented the Law Enforcement Memorial. Todd stated that this committee started with a group of law enforcement members of both Lincoln Police Department and Lancaster County Sheriff's Office, the respective unions that govern those entities and family members of fallen officers. The fundraising began about a year ago and they just received a large donation from Sandhills Publishing that is closing the gap on the \$30,000 left to raise. The memorial will include bronze statues representing both an LPD and LSO officer, large plaques that include the names of the fallen officers and will be a place for quiet reflection on those who gave their life for our community. The Public Building Commission will assist with the installation and cover some of the ground-breaking expenses and worked with The Clark Enerson Partners on site selection in front of the Hall of Justice. The site selected has been approved by the Nebraska Capital Environs Commission. The committee is also looking at alternative locations as they want this to be a place of reflection and not open it up for destruction. They will have an endowment fund in place for upkeep and insurance on the memorial. The committee is planning for an installation date of next fall.